

COBRA Purchase Orders

“Puts you in charge of your purchases”

**The power of the COBRA Purchase Orders program is in it's Integration!
Integration saves you money!**

Cobra for Windows 8.7.27 - [Create / Review Purchase Orders]

File Edit Options Help

New Find Cust Save Delete Print Details Receipt Status Help Exit

PO Number 10061 Taxable? Print Name on PO form
 PO Date 12/04/2001 Tax Codes A Print Costs on PO
 Date Required 12/04/2001

Confirm To CHUCK CAMERON Note1 MUST HAVE ON JOB SITE BY 8:00AM
 Ship Via FEDERATED Note2 MONDAY 12/10
 FOB Note3

Ship To Information

Job Num 28110 Add1 ACME BAKERY
 Ship To Add Job Address Add2 1234 MAIN STREET
 Add3 MINNEAPOLIS, MN 55442

PO Status

Ordered 11465.0000 Last Receipt 12/04/2001 Tax Amt 859.8750
 Received 5.0000 Freight .00 Tax Receipt .3750
 PO Status WORK

- Create Purchase Orders from: Estimating, Inventory, Jobs, Previous POs—*we value your time!*
- Automatically creates Vendor Price History records—*for negotiating Pricing.*
- Dollar comparison with Accounts Payable—*to catch overbillings and set Disputed Amounts on AP Invoices.*
- Order for Jobs or Inventory on one PO—*save money by buying in greater volume!*

- Updates Job Costing. Job shows dollars from POs and “Committed” dollars.
- Print, fax or e-mail POs.
- Back Order Lists—*let your Project Managers know what to expect in so they can have workers available... saving Labor Dollars!*
- Evaluate PO Material List through Inventory—*so you don't overbuy, if you have Material in stock!*

PO Receipting

File Help

T	Receipt To	P	Item	Desc	U	OrdQty	OrdAmt	ReceiptQty	ReceiptAmt
J	28110	10	3612	10/3 W/GRD TWISTED PLAST 500...	E	10.0000	5.0000	10.0000	5.0000
J	28110	10	1946	PIPE COP L 3/4"x60 FT SOFT	C	1.0000	10980.0000	.0000	.0000
J	28110	10	2090	ELL COP 1/2 90 CXC DROP EAR	C	1.0000	230.0000	.0000	.0000
J	28110	10		MOTOR CONTROL	E	1.0000	250.0000	.0000	.0000

Select All Items

Receiving Options

Billable on Job UOM
 Add Tax to Costs ReceiptQty
 Avg Inventory Costs UPrice
 Update Billing Costs ReceiptAmt
 Update Estimating Costs Markup %
 Update Link Items Quote Num
 Receipt to Direct Charges
 Use Estimate Markups

Type J
 Receipt To
 Page
 Item #
 Desc

Auto Receipt Save Exit

COBRA Date: 12/04/2001 12/04/2001 4:05 PM

- Cost Evaluation on PO Items automates the decision of which Items you buy from which Vendors based on Lowest Cost per Item or Lowest Cost for overall Material List. *Save 5% - 8% more!*
- Option to add Sales Tax to Job Costs—*for accurate Job Costing!*
- Lock in product availability and pricing with Suppliers for future Jobs.
- Pricebook Material Item Cost updating option when receipting to Jobs. *Saves time in the office!*
- Reduce the Cost of Returns and Restocking Charges.